



6th European Conference on
ENVIRONMENTAL APPLICATIONS OF
ADVANCED OXIDATION PROCESSES

26-30 June 2019 • Portorož-Portorose, Slovenia

GUIDELINES FOR ORAL PRESENTATIONS

Presentation Times

Each **plenary lecture** is allotted a total of **55 minutes**, each **keynote talk** a total of **40 minutes**, and **regular oral presentation** a total of **20 minutes**. As time must be allowed for conference attendees to change sessions at the end of your presentation, the time schedule will be strictly enforced, so please complete your talk on schedule. In order to allow time for questions, your presentation should last no more than ~50 minutes (for plenary), ~35 (for keynote) or 17 minutes (for regular oral). In the case of a last minute cancellation of an oral presentation, the scheduled programme of the session will be maintained.

Please make sure that your session chair knows of your attendance prior to the beginning of your session.

Equipment

Each session room will be equipped with a PC computer with PowerPoint (MS Office) and a LCD projector. Each computer will also have a CD reader. Please save your presentation in a format that is compatible with these computer specifications. No other equipment will be supplied or supported by the Conference organizers. Laser pointers and cordless microphones will be provided.

Preloading PowerPoint Files

We strongly encourage you to submit your PowerPoint presentation files to the EAAOP-6 Conference Secretariat (eaaop6@ki.si) on or before **23 June 2019**. We will preload your files in the computer for LCD projection in advance. We will also accept your PowerPoint presentation files on site during the Conference. You should come to the EAAOP-6 Slide Center at the **Grand Hotel Bernardin Convention Center** to arrange the transfer of your PowerPoint file to the computer for LCD projection. This should be done no later than 8:20 am (for the morning sessions) or 1:50 pm (for the afternoon sessions) on the day of your presentation. To avoid delays with setting up individual computers in between presentations, you will not be permitted to make your presentation using your own laptop. Please save your files in USB memory stick or CD-ROM for transfer to our computers in advance.

Please note that the presentations will be available for you to check at the Slide Center on the day of your presentation from 8:00 - 8:25 a.m. and during the breaks (coffee and lunch).

EAAOP-6 Secretariat

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